

creating value for our future



Controller (Venture Capital)

Emerald Technology Ventures is a global leader in venture capital for industrial technologies with offices in Zurich and Toronto. The international and diverse team is doing business in a dynamic, deal driven part of the financial industry. Thus the team members are highly committed, result-oriented and work interactively in a fast-paced environment.

We are looking for an experienced and self-motivated Controller with an entrepreneurial mindset to join our team in Zurich. You will take over responsibility for the investment controlling, the day-to-day operations and quarterly closings of our venture funds as well as the controlling for all legal entities of the Emerald group.

In this position, you are expected to:

- track all investment transactions, realizations and investment terms and keep an eye on the financials of our portfolio companies
- prepare quarterly reports for investors, including the quarterly valuations of Emerald's investments
- prepare and consolidate the annual budget, quarterly closings and forecasts for various legal entities and set up cash plans
- supervise and instruct third-party accountants and administrators
- provide management and investors with reports and statistics
- support the CFO in tax related issues, legal and compliance matters, and interact with investors and portfolio companies

This position requires a Bachelor/Master Degree in Accounting/Controlling and around 5 years of relevant controlling experience, ideally in the financial industry. Efficiency as well as strong analytical and organizational skills are essential and enable you to always maintain the overview and stay in control of all tasks and processes. You think ahead, take ownership, act solution-oriented and possess a high level of initiative. In addition, you have a strong sense of constant improvement and adding value. Communicating openly and professionally makes it easy for you to develop good relationships with all stakeholders. Fluency in English and German is mandatory and we expect proficiency in Excel as well as a very good sense for the presentation and communication of numbers.

For a dedicated business professional with a self-starter mentality and an astute business sense who is able to deliver results and willing to go the extra mile, this position offers a broad variety of areas of responsibility and a vast field for continuous learning. You easily integrate yourself into an international and specialized team and are interested to enter into a long-term commitment.

If you are attracted by this challenge please send your application including motivation letter and CV in English with photo and references to the attention of Sabine Byland at info@da-professionals.ch, reference number SB-03-18.

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